

Request for Permission to Use the Botanical Gardens

To: GSS Botanical Gardens Steering Committee

I hereby request permission to use Kyoto University (KU)'s Graduate School of Science (GSS) Botanical Gardens for research and educational purposes, as detailed below:

Date requested (dd Month yyyy)	
Name	
Position/Status (e.g. professor/master's student of the Graduate School of Xxx)	
Organization (e.g. Kyoto University, Xxx Corporation)	
Contact address	
Phone #	
Email address	

KU academic supervisor / Hosting KU faculty member (Required for students and non-KU personnel)	
Name	
Position (e.g. professor of the Graduate School of Xxx)	
Organization	Kyoto University
Signature or stamp	

Purpose of use



Plan/Protocol

Method

Location

Period of use & the number of times to be used

Additional notes (if any)



For office use only:

Garden Use Permit

Reference #	
Date granted	
Granted by	
Conditions (if imposed)	